



## KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

November 14, 2024

Ronald & Karen Maxfield  
Trustees: Maxwell Living Trust  
334 Columbia Point Drive, Unit 104  
Richland, WA 99352

Encompass Engineering & Surveying  
110 South Oakes Ave., Ste. 250  
Cle Elum, WA 98922

### RE: Maxwell Boundary Line Adjustment (BL-24-00024) - Deemed Complete

Parcel #954391          Parcel #954394

Dear Applicants,

Kittitas County Community Development Services received your Boundary Line Adjustment application on November 8, 2024. The application has been determined **complete** as of November 14, 2024.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all appropriate governmental agencies. Agencies will have 15 days to comment unless additional information is required.
2. Any comments received from any agencies will be considered in the decision-making process.
3. A decision will be rendered which may include conditions.
4. If the decision rendered is conditional approval, all conditions must be completed prior to final approval.
5. All parcels involved must have the current years taxes paid in full prior to final approval of this BLA.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7079 or by e-mail at [zach.torrancesmith@co.kittitas.wa.us](mailto:zach.torrancesmith@co.kittitas.wa.us).

Sincerely,

Zach Torrance-Smith  
Planner I  
Kittitas County Community Development Services  
411 N Ruby St # 2, Ellensburg, WA 98926

cc: *Jamey Ayling, Planning Manager*  
*Bradley Gasawski, Planner I*

*via email*